

SAN FRANCISCO HOA, INC
P.O. BOX 955
North Beach, Maryland 20714
(301) 855-3447

MINUTES OF MEETING

March 21st, 2016

A regular meeting of the Board of Directors of the San Francisco HOA, Inc. was held at the North Beach Town Hall, 8916 Chesapeake Avenue, North Beach, Maryland 20714. A quorum being present, the meeting was called to order at **7:05 pm**.

In Attendance: Chriss Brandt (*President*), Donna Gollaway (*VP*), Greg Livergood (*Treasurer*), Rick Ellis (*Secretary*), Stanley Benefield (*Member at Large*), Randy Hummel (*Town of North Beach Councilman*), and Forrest Baggerly (*Blackstone Property Management*)

Absent: Kevin Kelly (*Complete Landscaping*)

Residents present: Kathy Wolfstone-Smith, Tom and Judy Hopkins, Gus & Diana Johnson, Marnee Rogerson, Kathy Borchelt.

Meeting minutes of January 2016 were approved as presented. Motion to approve by Donna Gollaway, seconded by Stanley Benefield, unanimous approval.

Introduction of Blackstone Property Management and Forrest Baggerly.

Financial Report: Balance Sheet discussed. Old accounts will be transferred over to the new ones by the next meetings.

Management Report: Nothing new at this time, but more to come in the next meeting.

Grounds: Stanley presents that the previously reported small sinkhole has been filled in on Bedford but Greg reports that another has been found. Complete has come by this morning and worked on the grounds.

Question asked about the trees for upper Gloucester and will they be coming soon since they were approved. Board will seek a quote from Kevin by Next Monday 3/28.

Unfinished Business:

1: The Wall: Blackstone offers Project Management for an added fee. Chriss will provide Forrest added details to determine the costs. Forrest will let the group know next week when he plans to come out and get a scope on site.

2: Code of Conduct: Still in the works.

New Business:

1. Easter egg Hunt: Gregory presents that the Recreation committee is planning on an Easter egg hunt coming soon. Can be added to website as well.
2. Policy Review: Chriss presents that the board has been meeting offline and reviewing policies to make sure that they are current to current conditions.
 - A. Parking Policy: Latest draft discussed with those in attendance.
 - B. Fence, Railing, & Deck Policy: Latest draft discussed with those in attendance.
 - i. Question asked about enclosing the bottom area under the deck and establishing guidelines for uniformity. Board will take this under review.
 - C. Discussion on the board about where to post draft policy paperwork, the website, Facebook, etc.
 - D. Action items were noted and will be addressed in a final review and should be able to be voted on in the next meeting.
 - E. What is the disposition of the unprocessed checks that were sent to the previous company hasn't processed? Motion to approve a rule to pay a stop payment fee for the January dues checks that might have been missed during the property management transition. 1st Motion by Donna, 2nd by Greg.

Resident Forum:

1. Complaint received about stop sign at the top of Village.
2. Complaint brought up speed limit signs
3. Complaint received about speeding and speedbumps.
4. Complaint received about people abusing their storage in the front yard, grilles, smokers, tarps on motorcycles, on Bedford.
5. Complaint received about residents not having large enough trash cans to securely contain the amount of trash generated in the house. Randy said this is also a town code issue.
 - 1: Diana Johnson said the builder offered an optional color matched trash can for the storage of the can in front of the house. She will email in a picture of the can to the HOA email.
 2. Trash policy in on the agenda

Meeting was adjourned at 8:15pm. Next scheduled meeting, Monday, April 18th, 2016, 7:00pm North Beach Town Hall. Motion to adjourn by Stanley Benefield, seconded by Greg Livergood, unanimous approval. Notes taken by Secretary.

Meeting minutes approved by: _____

Date: _____

FINAL