

SAN FRANCISCO HOA, INC  
P.O. BOX 955  
North Beach, Maryland 20714  
(301) 855-3447

## MINUTES OF MEETING

April 18th, 2016

A regular meeting of the Board of Directors of the San Francisco HOA, Inc. was held at the North Beach Town Hall, 8916 Chesapeake Avenue, North Beach, Maryland 20714. A quorum being present, the meeting was called to order at **7:06 pm**.

**In Attendance:** Chriss Brandt (*President*), Donna Gollaway (*VP*), Greg Livergood (*Treasurer*), Rick Ellis (*Secretary*), Stanley Benefield (*Member at Large*), Randy Hummel (*Town of North Beach Councilman Liaison to SFBTB*) and Forrest Baggerly (*Blackstone Property Management*)

**Absent:** Kevin Kelly (*Complete Landscaping*), Greg Livergood (*Treasurer*),

**Residents present:** James and Diana Johnson, Kathy Wolfstone-Smith, John Ricchiuto, Kathy Harbaugh, Jessi Brandt.

Meeting minutes of March 2016 were approved as presented. Motion to approve by Donna Gollaway, seconded by Stanley Benefield, unanimous approval.

**Financial Report:** Balance Sheet discussed.

**Management Report:** Nothing new at this time, but more to come in the next meeting.

**Grounds:** Question from resident stating that the garage model home is now a rental but the lawn was not being mowed and the trees were not mulched. Was Complete supposed to be handling this unit now that it was a rental and not the model? Answer from Chriss, this would have to be discussed with Builtrite due to a separate contract for lawn maintenance and they haven't informed us yet to take over.

**Unfinished Business:**

1. Nominating Committee was discussed. Nominations due by this September with a Vote this November.
2. Draft Parking Policy was discussed. How to get visitor passes, length of time they last, when are they needed.
3. Draft Deck Fence Railing Policy was discussed and motion was made by Rick and seconded by Stan. The motion was unanimously carried at 7:41pm
4. Draft Trash Policy was discussed. For what we need done, we need to meet with the town council. No motion was made and it was postponed at 8:05pm.

**New Business:**

1. Trees were brought up again for upper Gloucester. Stan will contact Complete since they were not in the meeting.
2. Paving was brought up. Still awaiting word from Builtrite.

**Resident Forum:**

1. Complaint received about the weeds are really bad all over the neighborhood. Was the pre-emergent deployed by Complete?
2. Request received to give more notice to when the HOA meeting would be taken place. Sign was placed out at 11am the day of the meeting. It was pointed out that the meeting times are prominently displayed on the website but that we would also try to post to the Facebook group page as well as get the sign out earlier.

Meeting was adjourned at 8:10pm. Next scheduled meeting, Monday, April 18th, 2016, 7:00pm North Beach Town Hall. Motion to adjourn by Donna Gollaway, seconded by Stanley Benefield, unanimous approval. Notes taken by Secretary.

Meeting minutes approved by: \_\_\_\_\_

Date: \_\_\_\_\_