

**MARY WASHINGTON ELDERSTUDY
GENERAL MEMBERSHIP MEETING (GMM)
UMW STAFFORD CAMPUS, SOUTH BUILDING
ROOM 210 (SC201S), also known as the LIFELONG LEARNING CENTER (LLC)
MARCH 19, 2014**

The Mary Washington ElderStudy (ES) general membership meeting was held in the UMW Stafford Campus South Building, Room 210, on March 19, 2014. Treasurer John Thompson verified the presence of a quorum. President Bill Toomey called the meeting to order at 10:03 a.m. He welcomed attendees, including one new member.

The minutes of the October 16, 2013 meeting were approved as read.

STANDING COMMITTEE REPORTS

Administration Committee, John Thompson, Chair (report attached). At its November meeting the Committee learned that the 2012-13 annual audit was completed and no deficiencies were detected. At its February meeting the Committee was informed that the Federal tax return for the year ending August 31, 2013 had been accepted by the IRS. In addition, funds approved for the ES Bachelor of Liberal Arts Studies scholarship were accepted by the University. At both meetings the Treasurer presented preliminary Quarterly Financial Reports later approved by the Board and posted on the website.

Curriculum Committee, Bill Wemmerus, Chair. Bill thanked Alan Zirkle and others for informing the membership of multiple cancellations and rescheduling of programs this winter. The last spring meeting of the Committee is next week. At present, 90-95% of the programs for the fall semester are complete. He reminded attendees that presenting a program requires having a sponsor. If a member suggests a program but does not arrange a sponsor, the program will not occur. He thanked Peg Johnson for her work over the years in developing programs. She then described two upcoming tours.

Membership Committee, Anne McGrath for Suzanne Willis, Chair (report attached). ES currently has 246 members, of whom 17 are new since the October GMM. All have name tags. Plans for the Pot Luck Luncheon May 15 are on track. Procedures for new members picking up their temporary nametags and information packets at the LLC are working well. Beginning with the April issue, all newsletters except the February issue containing ballots will be delivered electronically to those who have opted out of receiving issues via the United States Postal Service (USPS). A subcommittee has been formed to assess the use of additional means of electronic communication. Suzanne will not chair this Committee in the next academic year, so a new volunteer is needed. Anne thanked her for serving.

TREASURER'S REPORT, John Thomson (reports attached). The Year-to-Date Operations Report and Mid-Year Financial Report were approved by the Board on March 11. ES income is about 8% more than anticipated when the budget was prepared because more members joined than expected. One of our CD's matures in late May and will be renewed on a short-term basis for the tenth of a percent interest now available.

UNFINISHED BUSINESS

Electronic Distribution of Newsletters. Anne McGrath reported that 50 of the 175 households receiving newsletters opted out of delivery via USPS. She encouraged members to sign up for quicker, cheaper email delivery. About 18 members do not have or prefer not to use email. The Membership Committee recommends that ballots be mailed first-class separate from the

newsletter. A member asked what the difference in cost savings is. Exact information has not been compiled. Anne thanked Dot Meyers for her work as Newsletter Editor.

Update on LLC. Bill Toomey reported the sound system has been improved, the screen replaced, and good rapport developed with staff in the building. Alan Zirkle spearheaded a lot of this. Alan said the screen is supposed to be raised so those near the back of the room can see visuals at the bottom of the screen. ES does not have two microphones so speakers need to repeat questions asked by attendees. Charlie and Randy Fennemore have been very helpful in setting up the room for presentations.

NEW BUSINESS

Results of Board of Directors Election. Mary Ann Stana reported that Mel Wright, Peggy Gratz, and Donna Lewis received the most votes and will begin their terms as directors in September. Bill Toomey mentioned the other candidates (Dorothy Meyers and Patricia Parkinson) may be called upon to serve a future vacancy on the Board over the upcoming Board's term.

Electronic Distribution of Roster. Anne McGrath noted that the roster of members mailed via USPS is outdated when members get it. Email updates are sent monthly. To clarify, Secretary Barbara Barrett read a motion passed by the Board on December 4, 2013 that "once a year, every member [shall] be given a hard copy of the roster...."

Budget Call for 2014-15 (memo/working paper attached). John Thompson announced that it is time to prepare a tentative operating budget for September 2014-August 2015. He requested budget information in writing or electronically to the Administration Committee by April 28. The Committee will review the requests and recommend a budget to present to the Board June 4.

Snow Days. Bill Toomey expressed his appreciation for all that Bill Wemmerus, sponsors, Alan Zirkle, and the Membership Committee have done to keep ES members safe and informed of schedule changes.

Other. John Thompson issued a call for proposed changes to the *Policy & Procedures* document. These are to be submitted to him or Anne McGrath by May 1-2, 2014 for compilation and review by the Administration Committee (memo/instructions attached) prior to presentation to the Board in June.

OPEN FORUM

On June 11 the "Art of Aging Expo" will be held at the Expo Center. A request was issued for volunteers to man ElderStudy's table during three 2-hour shifts. Bill Toomey suggested the request could also be made by Al Zirkle via ElderStudy's email list.

Bill Wemmerus complimented the Nominating Committee for recruiting such strong candidates.

Bill Toomey announced the next GMM is Wednesday, October 15, 2014.

The meeting was adjourned at 11:27 a.m.

Barbara Barrett, Secretary

Date Approved: October 15, 2014