

EJS School of Fine Arts

Terms and Conditions

07/27/20

Fees

1. Registration fee of \$25.00 is due to hold the students spot in lesson or class
2. Tuition fees are payable before classes or lessons begin either in full by Cash or Cheque or 10 postdated cheques, or for returning students \$125.00 deposit with 9 postdated cheques. Arrangements can be made for quarterly payments by e transfer.
3. A purchase of a school Tshirt of \$20.00 is required by each student in a group class.
4. If payment other than registration fee is requested to be paid by Paypal an invoice will be issued and payment will be paid in full or by 2 payments September and January and a convenience fee is charged.
5. Payments can be made by mailing to EJS School of Fine Arts # 105a 14772-64 Avenue Surrey BC V3S 1X7
6. In person at an arranged appointment with the Executive Director
7. Invoices music be paid prior to the start of classes or lessons whenever the student begins whenever the student enrolls throughout the year.
8. Payments can be made by Cash, Personal Cheques, E transfer to ejsfinearts@hotmail.com or by Paypal.
9. Convenience charge will be added to payment through Paypal
10. A \$25.00 fee will be charged on all returned cheques
11. Students in Dance, Musical Theatre and It's Show Time classes required dance shoes which can be purchased directly from Limbers. Please mention EJS when purchasing.
12. If a student misses a lesson or class there is no make up lesson or class and there is no refund of fees for missed lesson or class

Register, Attendance and Absence

1. Under no circumstances should students attend class with any kind of illness.
2. Each student in group classes will have their temperature recorded before each class.
3. Attendance for each class is maintained by teacher and records of students attendance and temperature is kept for the purpose of safety, health and security.
4. Consistent regular attendance is required by every student but if the student is going to be absent you need to contact the school either by phone at 604 596 4883 or 604 543 1377 or email at ejsfinearts@hotmail.com.
5. If a student misses a class or lesson due to sickness or any other reason the class or lesson is not made up.
6. If a student is doing their classes online and forgets or for some other reason misses their lesson or class the lesson or class is not made up.
7. Our fees are based on 33 instructional days and each student is scheduled from September to June to receive the 33 lessons or classes.
8. If the student is taking in school classes and due to illness cannot attend we will do our best to move them online for that class or arranged classes.
9. To move to online classes the parent must give the school minimum of 24 hours notice.
10. If due to sickness of a music teacher we will do everything we can to either do the lessons online or to reschedule the lessons. This applies to the Music Dept. only. There are no refund given.
11. If a student will be absent from Music Lessons due to various reason. eg. travel if the spot is not paid during the absence the spot will be available to be filled by another student. When the student returns we will do our best to find them a spot with the same teacher if possible.

Late Payment, Right To Attend, Change Classes, Withdrawal and Termination of Attendance

- 1.** The payer will receive both verbal and written notice if payment has not been received in accordance with these terms and conditions for any invoice.
- 2.** The school reserves the right to charge a late payment fee if an invoice remains unpaid after the first class of a new term and withhold participation of the student in a class or lesson until payments are made.
- 3.** If an invoice has not been paid at the start of the school year or upon enrolment, the student will not be admitted to any classes or lessons until the invoice has been paid in full.
- 4.** The School reserves the right at any time during the school year to ask a student to leave a class or lesson if any fees remain outstanding after the start of classes.
- 5.** Students registered in group classes have until October 1st of each school year or 1 month after enrolment to withdraw and they will receive their November- June payments or remainder of payments made.
- 6.** Students registered in group classes that withdraw after October 1st or their first month, we require one month's written notice to withdraw from classes. After that month the balance of student's instructional day will be calculated and the balance owing will be refunded
- 7.** Extenuating circumstances of withdrawals are dealt by the Board of Directors.
- 8.** Private Music Lessons required a one month's written notice to withdraw from lessons. After that month then the balance of the students instructional days will be calculated and the balance owing will be refunded.
- 9.** If a student withdraws from a lesson or class and the refund is issued the parent or guardian have 6 months from the date of the refund cheque to claim the refund after that the payment will not be reissued.
- 10.** No refunds are given for withdrawal from lessons or classes after April 30th of any year.

11. Each musical theatre and dance student are required to sell or purchase 6 tickets for each show they are part of.

Discounts

1. Where there are 2 or more siblings attending group classes the youngest sibling will receive a 3% discount on their classes
2. No discounts are given on private lessons
3. Performance series discounts are calculated by the classes taken

Bright Star Program/Sponsorship Program

1. Students accepted in our Bright Stars or Sponsorship programs are required to have regular attendance to classes
2. Students are to pay required registration fee depending on which program they are accepted in.
3. If students are in Musical Theatre or Dance they are required to purchase or sell 6 tickets to each show they participate in.
4. If students are in Art classes they are required to purchase 4 tickets to their Art Gallery Moments.
5. At the end of each school year the students need to reply to either program to see if funding is available.

Content

1. The school reserves the right to alter the advertised programs and faculty without prior notice. The information in and any other printed or electronic brochure/ notice or information was correct at the time of printing or publication online.
2. The School reserves the right to change these terms and conditions at any time providing one term's notice is given to students.
3. Each student in group classes are given a Social Media Permission Slip and it is up the parent or guardian whether to give permission or not for their Student 's photo to be used on our face book page or any school advertising.

4. The EJS School of Fine Arts and Directors will not disclose your information to third parties outside of the school except where the law allows or requires, or where you have given your permission to do so. We may from time to time contact you individually about other carefully selected school services which we think will be of interest to you.
5. Parents and guardians of students attending lessons or classes at EJS School of Fine Arts are required to sign their acceptance of the terms and conditions for each student they are related to or their responsibility by signing the confirmation form and returning it to the school prior to the start of the new school year or when the student begins.

EJS School of Fine Arts
#105a 14772-64 Avenue
Surrey BC V3S 1X7
ejsfinearts@hotmail.com

EJS School of Fine Arts

Terms and Conditions Confirmation

I have read and agree to the Terms and Conditions of the EJS School of Fine Arts
Music, Art, Dance, Theatre, It's Show Time and Bright Stars or Sponsorship Programs

Parent's Name Please Print

Parent's Signature

State whether Parent or Guardian

Student's Name

Date

Privacy Protection

EJS School of Fine Arts provides music lessons, dance classes, art classes, musical theatre classes, It's Show Time classes and various workshops to a range of customers. It holds contact details to enable us to provide customers and members with information and for safety and security reasons. In providing EJS with your contact details and financial information you give us permission to contact you in relation to the business of the school and we will not disclose your information to any third parties except where legally required or that you give us permission to do so.

EJS School of Fine Arts

#105a 14772-64 Avenue

Surrey BC

V3S 1X7

606 596 4883

Social Media Permission Slip

Student's Name _____

Please select below whether or not you give permission for your student's photo to be posted on any of our social media platforms or advertising. Your student's personal information will never appear.

___ I give permission to EJS School of Fine Arts to post my student's photo on their social media accounts or in advertising.

___ I DO NOT GIVE permission to EJS School of Fine Arts to post my student's photo on their social media accounts or in advertising.

Parent/Guardian's Signature _____ Date _____

Thank you

Committed to providing excellent and accessible Fine Arts training to all Students