

Wisperwood Village

Condominium Association, Inc.

ARCHITECTURAL MODIFICATION **RULES, REGULATIONS, AND REQUEST FORM**

Any alterations to the interior of your unit **must** have prior written approval from the Board, and, if required, proper permits must be obtained. An Architectural Modification Request form must be submitted, along with complete project details. Below lists the hours work may be completed.

Hours

Monday-Friday: 8:00am-6pm.

Saturday: 11:00am-6pm.

Sunday: **NOT PERMITTED**

Interior Flooring – If installing hard flooring (such as tile, laminate, wood, bamboo, etc.) Sound proofing material is required for all units **EXCEPT** for the 1st Floor units. A sample piece of soundproofing along with specs is required. ***Minimum specs required are: IIC: 72 STC: 73***

Washers/Dryers – Must be a VENTLESS system. No other type permitted.

Hurricane Shutters - Must be off-white/beige in color. A sample must be provided with application.

Balcony Floor- May NOT be altered in ANY manner. This includes tiling, outdoor carpeting, painting, staining, sealing, etc.

Cleanup: Owner is responsible for proper disposal of any and all construction materials used. This includes hallways, elevators, stairwells, trash dumpsters.

NO construction debris may be thrown into association dumpsters.

IMPORTANT NOTICE

DO NOT DISCONNECT THE FIRE ALARM HORN inside your unit for ANY reason. Doing so is against the law and will result in a reconnection fee of \$450 and a fine.

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ARCHITECTURAL MODIFICATION REQUEST

Unit #: _____ Unit Owner's Name _____

Approval is hereby requested to make the following modifications(s), alteration(s) or addition(s) as described below, or on additional attached pages as necessary. ***IN ORDER FOR THE ASSOCIATION TO PROPERLY REVIEW YOUR REQUEST, YOU MUST INCLUDE SUCH DETAILS AS THE DIMENSIONS, MATERIALS, COLORS, DESIGN, LOCATION, PICTURES AND ANY OTHER PERTINENT DATA.***

ATTACH A DETAILED description of your modification along with drawings and surveys.

- I agree not to make any changes, improvements, modifications or proceed with request until I/We receive the prior written consent by the Association.
- I agree if the modification is not completed as approved, said approval can be revoked and the modification removed at owner's expense.
- I agree not way alter, modify or cause damage to any common areas or common structures. I agree that I shall be wholly and fully liable and responsible for any and all damage done to common areas as a result of the installation.
- I agree to abide by the decision of the Board of Directors/Architectural Control Committee.
- I agree to comply with State and County building and electrical codes when required and to obtain all necessary permits (if applicable) and provide same to Board of Directors and to the Architectural Control Committee.

I have read, understood and agreed to all terms and conditions of the above Architectural Modification Request Form.

Signature _____ Date _____

Office Use Only:

Comments by Board/ Architectural Control Committee:

Approved Disapproved By: _____