



Wheelchair & Ambulatory Sports, USA

2012 National Delegates Assembly
October 12-14, 2012 Rochester, MN

DRAFT MINUTES

Friday, October 12

3:30 – 6:10pm

1. **NDA Roll Call, Call to Order and Announcements – Ralph Armento and Denise Hutchins:** Ralph Armento, Office Manager of WASUSA, welcomed all attendees and reviewed some changes in the agenda. Denise Hutchins, Vice-Chairperson of WASUSA, welcomed attendees and introduced the Board of Directors. Denise made a request of attendees to submit pictures or scanned images of any WASUSA and/or NJDC material that they may have. This can include items with the organization's previous names. Denise took roll call.
2. **Open Board of Directors Positions and Nominations – Denise Hutchins:** There are currently three positions up for election on the Board: Chairperson, Sport Technical Committee (STC) representative, and Member-at-Large. Voting for the open Board positions will take place on Saturday afternoon. Anyone interested in running for an open position was asked to submit his or her statement of interest by noon on Saturday.
3. **Vice-Chairperson's Report – Denise Hutchins**
 - a. **Policies and Procedures Manual:** Denise has worked the past few years and continues to work on updating WASUSA's Policy and Procedures Manual to make changes and additions as the organizations changes and grows. This year's projects have been a Document Destruction Policy, a Conflict of Interest Policy, a Privacy Statement, and a Confidentiality Policy. The Board is still working through the drafts of these documents.
 - b. **Wheelchair Track & Field, USA (WTFUSA):** Early in the year Denise assisted the WTFUSA Chairman Phil Galli in the updating of the classification section of the WTFUSA rulebook with the most up-to-date information on the international classification system for track and field.
 - c. **2013 National Junior Disability Championships (NJDC) Bid City Site Visit:** Denise traveled to Mayaguez, Puerto Rico with Debra Armento, Junior Committee Chair, on a site visit for the NJDC bid for 2013. Denise reported that the facilities and area were beautiful, and the staff was great and very hospitable. Although the site was not selected for the 2013 NJDC, the site was selected for the IWAS Junior World Championships in 2013.
 - d. **Classification:** In April, Denise was invited by the International Paralympic Committee (IPC) Athletics Section to attend a training session near Bonn, Germany. Denise passed the training and became one of eight Certified Educators for Athletics Classification for Physical Impairments. This was an exciting development, as she is now able to present training workshops for classifiers to become International Classification Trainees, the first step in becoming IPC Athletics Classifiers. Denise said that with Dr. Emilie Newell from Canada also an Educator, this should allow more economical training opportunities for National Classifiers from the US. The first course that Denise assisted in presenting with four other Educators was also near Bonn, and it was attended by three US National Classifiers: Dr. Pam Wilson, Kathe Hickey, PT and Pam Carey technical classifier. All three women passed the



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classroom portion of the training. Dr. Pam Wilson also completed the second part of the training along with Emilie and Denise at the US Paralympic Track and Field Trials in June so she is now eligible to be assigned to International Competitions. Both Kathe Hickey and Pam Carey will need to complete the second portion of training to move on to the Trainee designation. As more US classifiers become certified, Denise said there will be more availability for classification by international classifiers in the US and it will become more economical for meets in the US to bring in international classifiers.

On a sad note regarding International Classifiers, Denise would also like to bring attention to the passing of Dr. Bob Harney, who was a great mentor for Denise early in her classification career. She said he was a wonderful teacher and assisted WASUSA and NJDC in cross training classifiers to integrate the class 40's into our system.

In order to provide more meets with classifiers, especially the Level 2 meets, Denise has been working with some of WASUSA's National Classifiers including Dr. Pam Wilson, Pam Carey, Kathe Hickey and Deanne Fay to develop an online education system to assist people in learning the classification systems for some sports, especially track and field. The plan will be for this education system to be utilized by medical personnel as well as technical individuals such as coaches to learn the system well enough to serve as classifiers at Level 2 meets to provide the athletes a Provisional Classification. This would allow the athletes to have a clearer idea of their class before they compete at a national event such as NJDC. The Provisional Classification would be temporary and these athletes would not be eligible to set records or compete at national level competition until a National Classification can be obtained. The people who complete the online course would then be eligible to attend a training clinic if they are interested in advancing to a higher level as a classifier.

Denise reported that she attended many competitions this year including:

- March- Queensland State Games, Brisbane Australia, working as IPC Athletics Classifier for Intellectual Impairment
- May- Canada Nationals, Toronto working as IPC Athletics Classifier for Physical Impairment
- May- Desert Challenge, Mesa, AZ as IPC Athletics Classifier for Physical Impairments and Chief Classifier
- June- Endeavor Games, Edmond, OK as Track and Field Coordinator
- June- US Paralympic Trials Indianapolis, IN as IPC Athletics Classifier for Physical Impairments and Chief Classifier
- July- National Junior Disability Championships, Mesa, AZ as technical official
- August/September- Paralympics, London, UK as IPC Athletics Classifier for Physical Impairment

- 4. Secretary's Report – Jessica Galli:** The 2011 NDA Minutes were shared with the group in their registration packet. Denise asked for a motion to approve the 2011 NDA Minutes. Not all attendees have had an opportunity to review the 2011 NDA Minutes so this item has been tabled until Saturday.



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5. **Treasurer's Report – Mike Burns:** Mike's financial report was distributed to attendees. Mike discussed the financial statement. Refer to the attached financial statement for details. Mike reported that recently WASUSA was notified that a woman had left some funds to WASUSA in her will. Mike estimates the total gift to be \$115,000. He is unsure of when WASUSA will receive the funds. **Attachment: Statement of Financial Position**

6. **Office Report – Ralph Armento:**

- a. **Membership:** Ralph reported that this past year has been a challenging one for the WASUSA office. The economic downturn affected meets on a nationwide basis. Comparative meet data collected for both 2011 and 2012, reflects a 22.8% decrease in overall meet attendance. This has affected membership, both general and recreational:

Year	General Nos.	Recreational Nos.	Total	% change
2011	551	141	692	
2012	534	96	630	-8.9%

Ralph said this year, WASUSA incorporated active.com as its membership vendor. The acquisition of this vendor has served to streamline the membership process. Ralph said the national office continues to incorporate the "e-membership" card, a cost-effective way of both producing a card, and advising members that their membership and payment have been received. Additionally, new members were emailed a copy of the latest newsletter when they registered.

Ralph reported that a perennial problem is that a number of meet directors do not require participants to become full WASUSA members in order to compete at their meets. He said it is understandable that due to the economic times and the entry fee costs that some meet directors may not feel comfortable asking for this additional expense from their participants. However, he noted that the recreational membership was created as a solution to this problem; however, some meets also do not collect recreational memberships from their participants either.

- b. **Insurance:** Ralph said that WASUSA maintains one of the most cost-effective, expansive event-based liability insurance programs in disabled sports. At the end of August 2012, Ralph had processed over 195 certificates of insurance requests. The coverage mirrors the level mandated by the USOC for their Paralympic Clubs. Last spring, as a result of a census review (the first in four years), WASUSA was hit with an approximate 22% increase in the liability insurance as a result of the increasing number of overnight camps and related events. Although this increase was passed onto some of the non-WASUSA clubs, Ralph is requesting that another census be completed to determine the current insurance uses of WASUSA. He has kept an 18 month record based on sports, number of athletes, etc. The plan is to assess the "heavy-hitters" with a retrospective premium rating to compensate for those not using the event coverage on a regular basis. Finally, Ralph has approached the Board with the idea of reassessing WASUSA's relationship with Insurance Professionals of New



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England, the current broker. He plans to meet with them in the next two to three weeks in order to discuss alternatives to the current coverage scheme. Ralph wanted attendees to be aware that one of the features WASUSA offers through its insurance program is Directors and Officers insurance.

- c. Meet Management and Support:** There were a total of 23 sanctioned WASUSA meets this past year. In November 2011, packages were sent out to each meet director requesting their date(s) along with a copy of the meet sanctioning guidelines. This package requested a copy of the meet registration form, when available. Ralph said the results were dismal. Out of 23 meets, Ralph received only 11 copies of registration forms; most of them were received by the office after general distribution to the public. There were a number of errors on these forms; ranging from simple typos to significant, glaring errors and omissions in data. He said correcting forms and contacting meet directors about errors is an extreme drain on office resources, especially between April and the end of June each year. During this period WASUSA is attempting to process the bulk of 23 meets, process and handle a significant number of memberships (both regular and recreational), and provide meet assistance either via phone or in-person, including SAMS technical assistance.

Another way the office assisted the sport directors was in the analysis and development of qualifying standards for the new field implements and age groups. Ralph was able to parse the available data from WASUSA meets and WTFUSA was able to study and analyze the available data from meets in order to develop weights and standards.

With the support of the NGB/STCs, Ralph has developed a "Meet Sanctioning Template". Its initial use is as a tool for meet directors in determining Level One, Two and Three events for those sports in which WASUSA has not yet developed a firm standard. This template will be shared with the NDA attendees on Sunday.

- d. ADF Account Administration:** There are currently 73 active Athlete Development Fund accounts as of the end of the second quarter. Ralph processed over 375 donor checks, reimbursement checks and Paypal donor payments. The office received 12 new applications in 2012 and has released over \$42,000 in funds as a result of claims received in 2012. The office has advertised the benefits of an ADF in the WASUSA newsletter and will continue to fine-tune both the program and the benefits associated with it.
- e. WASUSA Newsletter:** For the first time in almost two years, WASUSA released a newsletter to its members, as well as those individuals on the mailing list. There were two editions sent out in autumn and early spring. In late Spring/early Summer Ralph was busy with meet support and therefore communication to membership was limited to social media, as well as email blasts. Ralph plans to mail out another newsletter before the end of the year that will highlight Paralympic successes and the NDA.
- f. Website:** The office continues to work with the webmaster in order to improve the information on the site.



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7. Junior Committee Report – Debbie Armento:

- a. **Future NJDC:** Debbie's first task last fall was to meet with four organizations who presented bids for future NJDC'S. She met with John Larsen and Ben Bolt from Rochester, Minnesota, Mike Boone and Seann DeMaris from Iowa, Jimmy Cuevas, Marcos Bustamante, and Albrin from Puerto Rico, and Mike Mushett and Dean Nakamura from Colorado. Site visits were also completed with all venues viewed as well as the recommended host hotels. The Jr. Committee also was able to participate in several phone conferences to ask questions and received firsthand information prior to their votes/decision making as to the future sites of NJDC. After an extended time of gathering information and discussion, a decision was made. Rochester, Minnesota was awarded the 2013 bid and Ames, Iowa was awarded the 2014 NJDC bid. The Jr. Committee also offered Puerto Rico the option of 2015 with the understanding that after IWAS is completed the two groups would meet to review some concerns that the Jr. Committee had during the bid process.
- b. **Meet Support:** Debbie had the opportunity to support seven meets this spring. Debbie is happy to say that there are several members of the Jr. Committee that also were able to be key supporters of meets around the country in the capacity of coaches, officials, classifiers, trainers, and referees. As the Jr. Committee meets this weekend at the NDA, they will be discussing their observations and sharing their findings with each other with hopes to provide even more support next year to members/clubs. By traveling around the country they also had the opportunity to work with many people from the local area. They teamed up with USATF officials in every state, with USP with setting up supports and programs as well as with the IPC to assure the quality of each meet. Debbie looks forward to next year and to build upon these connections helping to develop stronger junior programs across the country.
- c. **Officials Training:** Debbie had the opportunity to join Cathy Sellers, Phil Galli, IPC Referees and knowledgeable officials on a committee that focused on new official training. This new online training program is for IPC officials on a regional and/or national level. At this year's NJDC the training was piloted to the USATF officials from Arizona and to WASUSA officials as well.
- d. **Jr. Committee Goals:** Another goal of the Jr. Committee this year was to update the NJDC bid packet, which has been completed and is an ongoing process depending on the LOC needs and venues for each year. Debbie has also overseen the update of the NJDC information notebook that is filled with key information to assure the success of the meet. It also provides samples of bids, venue set-ups, banquet ideas, etc. This is offered to the LOC members and it will be their choice to use it. For next year the Jr. Committee is looking at shorting the competition week for NJDC. This weekend the Jr. Committee will be given a suggested schedule for next year to view and comment on.
- e. **Equipment:** The Jr. Committee would like to thank GLASA for housing the WASUSA equipment and for Bob and several members of GLASA for organizing this huge task. For the third year, WASUSA received a generous grant from the Gilbane Building Company. This year the Jr. Committee added two table tennis tables to its



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list along with updated field equipment with these funds. The Jr. Committee is gathering a wish list for next year and will be reaching out for more donations to cover these items. They also are trying to identify the location of larger pieces of equipment across the country that can be shared among WASUSA club members.

- f. **Archery:** This fall the Jr. Committee is providing three locations for juniors and adults to compete in a longer distance archery competition. This is in preparation for the upcoming IWAS Jr. World Games. The Jr. Committee would like to thank Andy Chasanoff in Florida, Cindy Housner from GLASA, and the WAXOBE's in New Jersey for running these competitions. These competitions are being offered to WASUSA members only and are free of charge. Debbie's goal is to provide similar experiences in other sports such as table tennis and powerlifting next year.
- g. **2012 NJDC:** The Jr. Committee would like to thank Lane Jeppeson, Nina Bernardo, and the local organizing committee for their many hours and hard work towards making this year's event a great success. It was a wonderful week full of top competitions in seven sports. It also was a pleasure to welcome a team from Thailand as well. The athletes attending were able to gain national and international competition experience this year. There were athletes with a variety of disabilities competing this year including Spinal Cord Injury, Spina Bifida, Cancer, Cerebral Palsy, Amputees, Dwarfs, and ID. This year the LOC sponsored two clinics for the athletes: sit volleyball and field. Approximately 30 WASUSA officials attended NJDC this year. This year over 38 athletes were given scholarships/financial assistance this year. The money was used to help cover their expenses for either NJDC or regional meets.

8. Strategic Planning Committee – Phil Galli

At the NDA in 2011, Phil led a discussion on the vision for WASUSA going forward. It was agreed on by both the Board and the attendees that a strategic planning committee should be established. It was discussed that an Advisory Board be established as a fundraising entity for the organization that could work alongside the working Board of Directors that currently exists. Phil and Paul De Pace met with Bill Gilbane from Gilbane Building Company to discuss his participation on the Advisory Board. The Gilbane Building Company has a history of financially supporting WASUSA events including NJDC and the Junior Committee. Mr. Gilbane has agreed to be a member of the Advisory Board. The vision for the Board is to find individuals who are influential in the business world that also have a connection to sports for individuals with a disability. In the next few months, Phil and others will identify key individuals that would be a good fit for the Advisory Board. Mr. Gilbane has agreed to host the first meeting at his company's home office in Rhode Island.

Saturday, October 13

3:15 – 6:00pm

1. Chair's Report – Barbara Chambers:

- a. **2012 London Paralympics:** The 2012 London Paralympics proved that WASUSA provides a viable, valuable link to the Paralympic pipeline. Over 45 current and former WASUSA members competed on the US Paralympic Team in the 2012



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London Games, raking in numerous gold, silver, and bronze medals. Barb is incredibly proud of the success of WASUSA's programs throughout the country that have nurtured and trained the current generation of elite-level athletes representing the USA. Our "recently junior athletes" were especially spectacular! Leading the pack was Raymond Martin and Tatyana McFadden. Raymond's dazzling performances earned him the title Paralympic Athlete of the Year, 2011-12. Barb acknowledged that two Board members, Jessica Galli and Darlene Hunter, were members of Team USA in London as well.

- b. Junior Committee:** Barb wants to thank the Junior Committee Chair, Debbie Armento, and the Junior Committee for all the work they have put in this year to ensure the success of the NJDC and regional competitions. The 2012 NJDC was held in Mesa, Arizona. Barb wants to congratulate Lane Graham and Arizona Disabled Sports for hosting a fabulous event. The 2013 NJDC will be held in Rochester, Minnesota.
- c. WASUSA and US Paralympics:** WASUSA and US Paralympics have continued on-going conversations. US Paralympic provided financial support of Level 3 Meets through grants. WASUSA has identified Level 3 Meets and is able to offer technical support (more in WTFUSA report). Additionally, WASUSA has continued to offer support for emerging elite athletes at IWAS competitions.
- d. WASUSA Moving Forward:** First and foremost, Barb feels WASUSA needs to continue to get the "Wheelchair and Ambulatory Sports USA" brand out and emphasize our national importance in providing grassroots programs and quality competitions for all. Barb said that WASUSA cannot be forgotten as the founding organization for disability sport in the United States. The second item Barb feels WASUSA should focus on is to continue to develop the Strategic Plan Committee. Thirdly, WASUSA will continue to nurture the relationship between WASUSA and US Paralympics. Fourth, WASUSA will be launching immediately if not sooner the "new and improved" WASUSA website. Barb would like to thank Darlene, Jessie, Phil, and Ralph for working on the new website. Additionally, WASUSA will continue to use social networking. Barb asks "Are you a 'friend' of WASUSA on Facebook??" She wants to thank Jessie and Darlene for posting events and keeping things current. Every conference Barb has been attending has expressed how important it is to use Social Networking in today's culture: Facebook, Twitter, and YouTube. Finally, Barb wants WASUSA to continue "Calendaring" with other disability sports organizations to avoid programming.
- e. Barb Moving Forward:** Barb will not be seeking re-election due to work and personal obligations. She is confident in the slate of nominations to fill the Chair's position. She is pleased to hand over the gavel and let WASUSA enter a new era. Barb will continue to be involved in WASUSA wherever needed, especially with the International Teams committee. For highlights from Barb's tenure, refer to the Chair's report.
- f. In Memoriam:** Barb would like to recognize the following individuals within the movement that passed away over the last year: LaVern Auchenbach, Jeff Coupie, Dr. Bob Harney, Gary Kerr and Jonathan Wentz.



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2. **Secretary's Report – Jessica Galli:** Debbie Armento motioned to approve the 2011 NDA Minutes. Ken Brucato 2nd the motion. Motion carried.
3. **International Competitions – Barbara Chambers:** Barb is excited to announce the 2013 IWAS World Junior Games will be held August 7-13, 2013 in Mayaguez, Puerto Rico. The sports to be contested are athletics, swimming, archery, paratriathlon (tentative), table tennis (tentative), and powerlifting (tentative). Standards are currently being established for each sport. Three archery events are being held this fall (one already took place) to help athletes qualify for this competition. Information on the competitions can be found on the WASUSA website. All information about the competition will be posted on the website as soon as WASUSA receives it.
4. **National Governing Bodies/Sport Technical Committees**
 - a. **Wheelchair Track & Field, USA – Pam Carey:** Elections were held for positions on the WTFUSA Board. Phil Galli was reelected as Chair, Aaron Pike was elected as Athlete Representative and Larry Hughes was reelected as member-at-large. In addition, Paul Johnson was nominated to fill the vacant member-at-large position. WTFUSA is proposing a rule that will not allow athletes in road races to draft motor vehicles or other non-participant vehicles/bicycles/etc. Jerry Clayton, Phil Galli and others have been working on creating an Officials Training Course that they hope to incorporate into the USATF Officials' training program to provide Paralympic-specific training. WTFUSA will support an officials training course in Rochester, MN to ready their officials for NJDC in 2013. GLASA hosted the 2012 WTFUSA Adult Nationals and this group plans to host this competition again in 2013. In 2012, WTFUSA worked to grow the number of Paralympic-trained officials and classifiers in the US. WTFUSA continued to maintain records and continued to work with road races to incorporate wheelchair divisions. WTFUSA worked to improve regional track and field competitions by increasing the quality of IPC sanctioned events with US Paralympics. And finally, they worked to establish US rules for disabled track and field areas not covered by the IPC. For more specific information on WTFUSA activities see the WTFUSA Annual Report as well as the WTFUSA Annual Meeting minutes. Denise discussed changes in classification in track and field. Details of these changes can be found in the WTFUSA minutes. Cindy Housner reported that approximately 110 athletes competed in WTFUSA's Adult Nationals in June 2012.
 - b. **Archery – Mike Burns:** Archery will be changing its age categories to athlete's age in the year of competition. This will align archery with the other WASUSA sports. More distances will be offered (30m and 50m) at many archery competitions as well.
 - c. **Powerlifting – Debbie Armento:** This year the goal was to increase competition across the country in powerlifting. There were 4 new competitions added to the schedule this year bringing the total number of Paralympic competitions to 12 around the country. Debbie would like to see a Grand Prix developed for this sport to encourage participation and to give athletes more competitive opportunities. Locations of benches around the country will be listed on the new WASUSA website under the powerlifting tab. The committee is looking for some new members to help organize clinics for the athletes both adults and juniors. They also would like to certify new officials so that the competitions are being properly managed. There are



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many disabled individuals around the country who are interested in this sport but need help with training.

- d. **Swimming – Glen O’Sullivan:** All records were retired in 2011. Consequently, anyone that placed first in their division at NJDC in 2012 earned a national record. There are no rule changes for swimming at the moment. If the IPC makes rule changes, then those will be made to the WASUSA rulebook as well. There were 58 swimmers at NJDC. Glen is an IPC Swimming Technical Classifier and had the opportunity to go to many competitions as a classifier. Any competition that would like to request a Classification Panel should submit its request to US Paralympics by November 16, 2012. Glen has established that the 2013 IWAS Jr. World Games swimming standards will be the most recent CanAm standards. The standards will be posted online.
5. **Call for Nominations – Denise Hutchins:** There currently is a member-at-large position open on the Board of Directors. The Board has decided that the individual in that position will be the Chairman of Development. Anyone interested in serving in this position must submit their interest to Denise. There is currently one nomination for the Chair position of the Board. Gregg Baumgarten has applied for this position. **Barb Chambers motioned to close nominations for the Chair position. Charlie Sheppard 2nd. Motion carried.** Denise made a call for nominations for the open member-at-large position. **Barb Chambers motioned to nominate Darlene Hunter for this position. Kelly Behlmann 2nd.** Denise asked if there are any more nominations. **Barb Chambers motioned to close nominations for the member-at-large position. Glen O’Sullivan 2nd. Motion carried.** Denise called for any nominations for the STC position. Currently, Glen O’Sullivan is the only nominee for this position. **Pam Carey motioned to close nominations for the STC position. Ken Brucato 2nd. Motion carried.** With Darlene being nominated for the member-at-large position, there will be a vacancy in the Athlete Representative position. The Chair of the Board will be responsible for appointing someone to this position for the interim. If anyone has an athlete that they feel would be good for this position, they should let a member of the Board know of this individual.
6. **Bylaw Proposals – Denise Hutchins:**
 - a. **Proposal #1 – Immediate Past Chair:** Barb Chambers submitted the first proposal. The intent of the Immediate Past Chair Board position was to keep the "current" immediate past chair (Paul DePace) as an active member of the BOD in his capacity of international liaison (IWAS President, etc.). Paul has been an invaluable resource, not only keeping the BOD current on the status of international affairs, but also providing the BOD with historical information. WASUSA is the US member/representative of IWAS of which Paul is the President. Paul also serves on the USOC’s Multi-Sport Council as WASUSA’s representative. If the current chair moves to the position of Immediate Past Chair, the original intent would be lost. Barb would like to propose a bylaw change to either: 1) Change the board position to drop "Immediate", or 2) Re-name the Immediate Past Chair position to International Liaison, with full-BOD voting rights. There is nothing in the Bylaws or in the Policies and Procedures Manual that defines the position and duties. The position’s responsibilities would include being the WASUSA-IWAS representative, as well as overseeing the International Games Preparation Committee and the International



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Relations Committee as outlined in the policies and procedures. S/he would continue to submit monthly reports.

- b. Proposal #2 – Regional Point Organizations:** The proposal will break the country into three RPO's: West (Far West), Central (SWAA), and East (Dixie). Terms to be defined within the proposal:

- i. National Office: Executive director, Board of Directors
- ii. RPO Council: Chapter representation for feedback to the National Office
- iii. RPO: Contact point for all entities. Financial and resource managers.
- iv. Chapters: "local" organizations that conduct events and programming
- v. Teams/Individual: participants in events

The National Office will feed down to the RPO's, which will feed down to the Chapters and Teams. The RPO will receive \$25 from each Chapter that registers in its area. Each Chapter will receive \$3 from each of its members. In order to become a Chapter, a group would need to pay the Chapter fee, which is currently set at \$225. There was a question concerning exactly what an RPO is and whether it is a location or a group of people from various locations. Paul said that it will be made up of individuals from Chapters throughout the region. It was suggested that the three RSO's that will be made into RPO's consider changing their "doing business as" name to better reflect the new region that they control. One amendment to the original proposal is that the RPO change will be implemented over three years: year one Central, year two West, year three East. The second amendment is to change the number of RPO representatives on the Board from 1 to 3. The third amendment is to change any reference of "club" to "chapter."

- 7. Athletes Advisory Council – Darlene Hunter:** The Athlete Council has helped to pull together sport schedules that were sent to membership and posted online. The Council also recommended athletes to be highlighted in the newsletter. Several members of the Council have become inactive. If you are an athlete and interested in participating on the Athlete Council Darlene encourages you to contact her via email at darlene.e.hunter@gmail.com.
- 8. Hall of Fame – Barbara Chambers:** A Hall of Fame induction ceremony will be held tonight. Mikel Vandello and Mike Ward are being inducted into Category 1. At the NJDC 2013, Gwena and Gerry Herman will be inducted into Category 2.
- 9. Board of Directors Elections:** Paul Johnson motioned to do a vote of acclimation for the Board positions. Denise Hutchins 2nd. Motion carried.
- 10. Bylaws:** Paul reviewed the second proposal one more time. Charlie Sheppard motioned to accept the three friendly amendments as stated above. Gregg 2nd the motion. Motion carried.

Sunday, October 14

8:10 – 9:55am

- 1. Voting/Proposals – Gregg Baumgarten:** Gregg introduced himself to the group. Gregg stated that there were some issues with the voting from yesterday. Each delegate from an RSO was mistakenly given 5 votes per delegate when in fact each RSO delegate should



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have received 10 votes. Gregg apologizes for this mistake and stated that WASUSA takes responsibility for this mistake. He also emphasized that this was an honest mistake. Gregg announced that Proposal #1 to change the name of the Board position from Immediate Past Chair to International Liaison passed. [141 votes = yes, International Liaison; 60 votes = yes, Past Chair; 0 votes = no; 10 votes = abstentions] After votes were calculated, Proposal #2 also passed by a majority. [121 votes = yes; 70 votes = no; 20 votes = abstentions] In addition to the RSO mistake, there were discussions following the vote that a 2/3rds majority was needed in order for a proposal to pass. This is not true. The Bylaws read that a simple majority is needed for a proposal to pass. Jessica reviewed the votes from Proposal #2 to determine whether in fact the proposal would still have passed with a change in the votes' weights. She determined that had every individual that had voted "no" been awarded 10 votes per delegate, the proposal would still have passed by a majority vote. Barb noted that this Bylaw change can be amended again in 2013 if individuals have concern following the first year of change. Gregg will distribute an official statement regarding this vote issue. **Jerry motioned to have a vote to accept the explanation of the error in vote and to approve the modified result. Glen O'Sullivan 2nd.** There was discussion surrounding this motion. A sign-in sheet is being collected to document the individuals voting on this motion. A ballot vote was used. Gregg announced the motion carried 211 votes to 60 votes. **Denise Hutchins motioned to destroy the ballots from both votes. Glen O'Sullivan 2nd. Motion carried.** Attendees at the meeting that voted:

Individual	Voter Type	Organization
Darlene Hunter	BoD	
Jerry Clayton	NGB	WTFUSA
Jessica Galli	NGB	WTFUSA
Pam Carey	NGB	WTFUSA
Tom Southall	NGB	WTFUSA
Pam Chiavaroli	RSO	Dixie
Randy Chiavaroli	RSO	Dixie
Barbara Chambers	RSO	Far West
Charlie Sheppard	RSO	Far West
Cindy Housner	RSO	Gateway
Kelly Behlmann	RSO	Gateway
Pat Dalton	RSO	Gateway
Terri Jones McMillan	RSO	Gateway
Eileen Shaughnessy	RSO	GLASA
Daniel Barker	RSO	Ohio
Jeff Gorman	RSO	Ohio
Jennifer Gorman	RSO	Ohio
Melinda Chappell	RSO	SEWSA
Chase Brossette	RSO	SWAA
Jonna Belanger	RSO	SWAA
Melissa Brossette	RSO	SWAA



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Michelle Torina	RSO	SWAA
Paul Johnson	RSO	SWAA
Deb Armento	RSO	Tri-State
Joan Wheeler	RSO	Tri-State
Ken Brucato	RSO	Tri-State
Trisha Yurochko	RSO	Tri-State
Denise Hutchins	STC	Powerlifting
Glen O'Sullivan	STC	Swimming

2. 2013 Meet Planning:

- a. **Sanctioning Levels:** Criteria are being created to determine Level 1-3 competitions for each of the WASUSA sports. The final criteria/document will be shared with meet directors and online on the WASUSA website.
- b. **Tentative Meet Schedule:** Ralph Armento shared a tentative schedule of WASUSA events for 2013. He will be sharing this list with Erin Popovich at US Paralympics to try to secure classifiers for as many meets as possible. Ralph has set June 16, 2013 as the deadline for submission of meet results for NJDC. The tentative schedule will be posted online. Debbie Armento noted that she will be testing two online registration programs this fall. She asked for volunteers to test out the two systems to provide feedback.

3. **Motion to Adjourn:** Glen O'Sullivan motioned to adjourn the 2012 NDA. Trisha Yurochko 2nd. Motion carried.

Wheelchair and Ambulatory Sports USA, Inc.

FINANCIAL STATEMENTS

For the Year Ended

December 31, 2011

Wheelchair and Ambulatory Sports USA, Inc.

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Wheelchair and Ambulatory Sports USA, Inc.
Statement of Financial Position
December 31, 2011

	Unrestricted Net Assets	Temporarily Restricted Net Assets	Permanently Restricted Net Assets	Totals
ASSETS				
Current Assets				
Checking/Savings	\$ 74,836	\$ 69,037	\$ -	\$ 143,873
Other Current Assets	-	-	-	-
Investments	168,402	-	-	168,402
Total Other Current Assets	<u>168,402</u>	<u>-</u>	<u>-</u>	<u>168,402</u>
Total Current Assets	243,238	69,037	-	312,275
				-
Total Fixed Assets	-	-	-	-
TOTAL ASSETS	<u><u>\$ 243,238</u></u>	<u><u>\$ 69,037</u></u>	<u><u>\$ -</u></u>	<u><u>\$ 312,275</u></u>
LIABILITIES & EQUITY				
Liabilities				
Current Liabilities				
Accounts Payable	\$ 5,005	\$ -	\$ -	\$ 5,005
Other Current Liabilities				
Fiduciary Accounts	71,477	-	-	71,477
Total Other Current Liabilities	<u>76,482</u>	<u>-</u>	<u>-</u>	<u>76,482</u>
Total Current Liabilities	<u>76,482</u>	<u>-</u>	<u>-</u>	<u>76,482</u>
Total Liabilities	76,482	-	-	76,482
Net Assets				
Unrestricted	166,756	-	-	166,756
Temporarily Restricted	-	69,037	-	69,037
Permanently Restricted	-	-	-	-
Total Equity	<u>166,756</u>	<u>69,037</u>	<u>-</u>	<u>235,793</u>
TOTAL LIABILITIES & EQUITY	<u><u>\$ 243,238</u></u>	<u><u>\$ 69,037</u></u>	<u><u>\$ -</u></u>	<u><u>\$ 312,275</u></u>

Wheelchair and Ambulatory Sports USA, Inc.
Statement of Activities
December 31, 2011

	<u>Net Assets</u>	<u>Net Assets</u>	<u>Net Assets</u>	<u>Totals</u>
Ordinary Income/Expense				
Income				
ADF Account Fees	\$ 1,075	\$ -	\$ -	\$ 1,075
Contributions Income	10,152	55,712	-	65,864
Investment Income	6,008	-	-	6,008
Membership Dues	33,092	-	-	33,092
Miscellaneous Income	-	-	-	-
Program Fees	39,232	-	-	39,232
Grants	20,000	-	-	20,000
Rental and Other	3,598	-	-	3,598
Net Assets released from restrictions	41,436	(41,436)	-	-
Total Income	<u>154,593</u>	<u>14,276</u>	<u>-</u>	<u>168,869</u>
Expense				
Program Expenses	137,777	-	-	137,777
Management And General	12,578	-	-	12,578
Fundraising	3,045	-	-	3,045
Total Expenses	<u>153,400</u>	<u>-</u>	<u>-</u>	<u>153,400</u>
Changes in Net Assets				
from Operating Activities	1,193	14,276	-	15,469
Unrealized Gain(Loss) from				
Investments	<u>(8,815)</u>	<u>-</u>	<u>-</u>	<u>(8,815)</u>
Total Change in Net Assets	(7,622)	14,276	-	6,654
Net Assets Beginning	<u>174,378</u>	<u>54,761</u>	<u>-</u>	<u>229,139</u>
Net Assets Ending	<u><u>\$ 166,756</u></u>	<u><u>\$ 69,037</u></u>	<u><u>\$ -</u></u>	<u><u>\$ 235,793</u></u>

Wheelchair and Ambulatory Sports USA, Inc.
Statement of Cash flows
For the Year Ended December 31, 2011

	Unrestricted Net Assets	Temporarily Restricted Net Assets	Permanently Restricted Net Assets	Totals
CASH FLOWS FROM OPERATING ACTIVITIES				
Change in net assets	\$ (7,622)	\$ 14,276	\$ -	\$ 6,654
Adjustments to reconcile change in net cash provided by operating activities				
Change in assets and liabilities				
Decrease in prepaid expenses	-			-
Increase in accounts payable	230			230
	<u> </u>	<u> </u>	<u> </u>	<u> </u>
Net Cash provided by (used by) operating activities	(7,392)	14,276	-	6,884
	<u> </u>	<u> </u>	<u> </u>	<u> </u>
CASH FLOW FROM INVESTING ACTIVITIES				
Decrease in marketable securities	3,196			3,196
Decrease in athlete development and other fiduciary accounts	(11,789)	-	-	(11,789)
	<u> </u>	<u> </u>	<u> </u>	<u> </u>
Net Cash provided by (used by) investing activities	(8,593)	-	-	(8,593)
	<u> </u>	<u> </u>	<u> </u>	<u> </u>
INCREASE (DECREASE) IN CASH	(15,985)	14,276	-	(1,709)
CASH, BEGINNING OF YEAR	90,821	54,761		145,582
	<u> </u>	<u> </u>	<u> </u>	<u> </u>
CASH, END OF YEAR	74,836	69,037	-	143,873
	<u> </u>	<u> </u>	<u> </u>	<u> </u>

Wheelchair and Ambulatory Sports USA, Inc.
Schedule of Functional Expenses
For the Year Ended December 31, 2011

	Program Services:	Supporting Services:		Totals
	Disability Sports Development	Management and General	Fundraising	
Athlete Development Costs	41,436	-	-	41,436
Account Service Charges	599	212	-	811
Compensation	29,400	7,785	1,945	39,130
Dues and Subscriptions	2,659	-	-	2,659
Depreciation	5,324	-	-	5,324
Equipment Rental	-	-	-	-
Taxes and Licenses	-	-	-	-
Interest Expense	-	-	-	-
Insurance	15,267	1,078	-	16,345
Marketing	240	-	-	240
Miscellaneous	-	29	-	29
Office Supplies	-	104	-	104
Postage and Delivery	99	46	-	145
Printing and Reproduction	-	50	-	50
Professional Fees	-	1,100	1,100	2,200
Program Expense	40,909	-	-	40,909
Rent	-	-	-	-
Storage Fees	-	806	-	806
Telephone	1,844	1,251	-	3,095
Travel & Ent	-	-	-	-
Website Expenses	-	117	-	117
Total Expense	137,777	12,578	3,045	153,400

Wheelchair and Ambulatory Sports USA, Inc.
Notes to Financial Statements
December 31, 2011

NOTE 1 - SIGNIFICANT ACCOUNTING POLICIES

Nature of Operations

Wheelchair and Ambulatory Sports USA, Inc. is a nonprofit corporation organized in the state of New York. The corporate office is in Kendall Park, New Jersey. Its purpose is to promote and develop athletics for physically disabled athletes in the United States through regional and national competitions. The organization qualifies as a tax-exempt organization under section 501(c)(3) of the Internal Revenue Code and is exempt from federal and state income tax.

Basis of Accounting

The Organization maintains its accounting records using the accrual basis of accounting.

Depreciation

Depreciation is calculated using the straight-line method over the estimated useful lives of the assets. Depreciation expense is allocated to programs and support services.

Use of Estimates

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

Cash and Cash Equivalents

The Company considers short-term investment securities with maturities of three months or less as cash equivalents. At December 31 there were no cash equivalents.

Functional Expenses

The Organization allocates its expenses on a functional basis among its various programs and support services. Expenses that can be identified with a specific program or support service are allocated directly according to their expenditure classification. Other expenses that are common to several functions are allocated based on management's estimate.

Investments

Investments are considered available for sale and recorded at fair value.

Advertising

The Company advertises in certain trade publications. Costs are expensed as incurred.

Wheelchair and Ambulatory Sports USA, Inc.
Notes to Financial Statements
December 31, 2011

NOTE 2 - FIXED ASSETS

The following is a schedule of the components of Fixed Assets as of December 31, 2011:

	Cost			Cost	Accumulated
	12/31/10	Additions	Disposals	12/31/11	Depreciation
Equipment	<u>\$ 54,315</u>	<u>\$ 5,324</u>	<u>\$ -</u>	<u>\$ 59,639</u>	<u>\$ 59,639</u>

NOTE 3 - TEMPORARILY RESTRICTED ASSETS

The Organization maintains Athlete Development funds for member athletes to be used for training, competition, travel and equipment needs. Donors contribute to the athletes funds and they are designated for this purpose. Athletes submit requests to be reimbursed for these expenditures. The balance of the funds held in these accounts at December 31, 2011 is \$69,037.

NOTE 4 - FIDUCIARY ACCOUNTS

The Organization maintains funds for various sport NGB's (National Governing Body), RSO's (Regional Sports Organizations) and other programs designated by the Board. A portion of the membership fees charged is allocated to these NGB's and RSO's to be used to advance the various sports supported by the organization. At December 31, 2011 the following were funds were held:

NGB's	\$ 42,430
RSO,s	6,629
Other Programs	<u>22,418</u>
	<u>\$ 71,477</u>

NOTE 5 - OPERATING LEASES

The Organization leases storage space for records on a month to month basis for \$ 69 per month with estimated 5% increases each year. The anticipated annual expense for he following four years is as follows:

12-31-12	\$ 828
12-31-13	\$ 852
12-31-14	\$ 872
12-31-15	\$ 895

Wheelchair and Ambulatory Sports USA, Inc.
Notes to Financial Statements
December 31, 2011

NOTE 7- RISKS AND UNCERTAINTIES

The Organization maintains several bank accounts which are subject to the loss limitation rules of the FDIC. Under these rules, if the financial institution were to close, the accounts are insured up to \$250,000 per customer. The amount of excess funds at December 31, 2011 are \$0.

The Organization maintains liability insurance to reduce the risk of loss for any claims that might arise during the course of its operations.

NOTE 13 INCOME TAXES

The Organization evaluates all significant tax positions as required by generally accepted accounting principles in the United States. As of December 31, 2011, the Organization does not believe that it has taken any tax positions that would require the recording of any additional tax liability. The Organization's tax returns are subject to examination by the appropriate taxing jurisdictions. As of December 31, 2011, the Organization's federal and various state returns generally remain open for the last three years.

Wheelchair & Ambulatory Sports, USA
Profit & Loss Prev Year Comparison
 January through August 2012

	<u>Jan - Aug 12</u>	<u>Jan - Aug 11</u>	<u>\$ Change</u>	<u>% Change</u>
Ordinary Income/Expense				
Income				
ADF Account Fees	1,100.00	1,075.00	25.00	2.33%
Contributions Income	19,384.22	7,310.33	12,073.89	165.16%
Grants	0.00	20,000.00	-20,000.00	-100.0%
Investment Income	3,347.79	5,408.92	-2,061.13	-38.11%
Membership Dues	24,027.00	27,553.88	-3,526.88	-12.8%
Miscellaneous Income	3,352.78	0.00	3,352.78	100.0%
Program Fees	18,837.10	29,040.90	-10,203.80	-35.14%
Sales	0.00	3,510.00	-3,510.00	-100.0%
Total Income	<u>70,048.89</u>	<u>93,899.03</u>	<u>-23,850.14</u>	<u>-25.4%</u>
Expense				
Dues and Subscriptions	2,809.96	2,659.45	150.51	5.66%
Employee	25,833.57	25,836.00	-2.43	-0.01%
Office Expenses	3,330.15	3,460.91	-130.76	-3.78%
Professional Fees	0.00	0.00	0.00	0.0%
Program Expense	35,955.18	56,463.63	-20,508.45	-36.32%
Supplies	0.00	239.88	-239.88	-100.0%
Website Expenses	233.82	17.88	215.94	1,207.72%
Total Expense	<u>68,162.68</u>	<u>88,677.75</u>	<u>-20,515.07</u>	<u>-23.13%</u>
Net Ordinary Income	1,886.21	5,221.28	-3,335.07	-63.88%
Other Income/Expense				
Other Income				
Other Income	11,094.00	-4,990.00	16,084.00	-322.33%
Total Other Income	<u>11,094.00</u>	<u>-4,990.00</u>	<u>16,084.00</u>	<u>-322.33%</u>
Net Other Income	<u>11,094.00</u>	<u>-4,990.00</u>	<u>16,084.00</u>	<u>-322.33%</u>
Net Income	<u><u>12,980.21</u></u>	<u><u>231.28</u></u>	<u><u>12,748.93</u></u>	<u><u>5,512.34%</u></u>