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Editing, Correcting, and Proofreading a document

In this tutorial we will discuss the correct punctuation of a complete sentence. The meaning for each type of comma splice, coordinating conjunction, dependent clause, fragment, fused sentences, independent clause, and run-on sentences will also be given. For each term an example will be provided inshaAllah.

A complete sentence

A complete sentence contains both a subject and a verb. It expresses a complete thought which refers to a free standing and self contained idea.

A Fragment – *Jamillah found a cat. Which she promptly took home.*

A fragment is a group of words that has been punctuated as a complete sentence, but does not stand alone as a self contained idea. Most fragments are a continuation of the preceding sentence and must be correctly attached to make sense.

A Run-on – *The teacher liked my idea, she said she would take it to the principal.*

A run-on sentence contains two or more complete sentences that have been joined together incorrectly and punctuated as though they were a single sentence.

A Comma Splice

A comma splice is a comma that has been incorrectly placed between two sentences to join them together.

A Fused Sentence

Fused sentences are two sentences put together without any punctuation at all.