

YOUTH EMPLOYMENT SERVICE OF SCARSDALE, INC.

Scarsdale High School, Brewster Road

Scarsdale, NY 10583

Phone: 914-723-7343

FAX: 914-723-7346

EMPLOYER REGISTRATION FORM

Please fill in the information requested, read both sides of the form and sign at the bottom of the second page.

NAME _____

STREET _____

CITY, STATE, ZIP _____

ELEMENTARY SCHOOL AREA _____

TELEPHONE: HOME _____ BUSINESS _____ CELL _____

E-MAIL ADDRESS _____

PERSONAL REFERENCE:

NAME _____

ADDRESS _____

PHONE _____

As a prospective employer, I (we) understand that:

1. YOUTH EMPLOYMENT SERVICE OF SCARSDALE, INC. (hereinafter referred to as Y.E.S.) functions as a non-profit organization, charging no fee for its services, which consist of furnishing students seeking employment with the names of prospective employers. I (we) agree to indemnify Y.E.S. from any claims, losses, costs, or suits, for injuries, death or damages which may arise out of the employment of any student employed by me (us) through Y.E.S.
2. Y.E.S. does not investigate, and assumes no responsibility for, a student's qualifications for a job. It is recommended that employers request references from employees working in their homes.
3. Y.E.S. does not fix any terms or conditions of employment, with the exception of the following:
 - a) Driving. Students employed through Y.E.S. **may not** drive with other people in the car.
 - b) Bartending. Students under 21 years of age employed through Y.E.S. **may not** tend bar.
4. The Labor Law of the State of New York requires that a minor 14 or 15 years of age shall not be employed:

Last Name _____

First Name _____

Registration Date _____

[For YES office use only – Please print clearly]

- a) in any trade, business or service when attendance in school is required;
 - b) in or in connection with a factory;
 - c) or assist in painting or exterior cleaning in connection with the maintenance of a building or structure;
 - d) or assist in the operation of washing, grinding, cutting, slicing, pressing or mixing machines.
5. The Labor Law of the State of New York requires that a minor 14 or 15 years of age obtain working papers for employment, except for the following occupations:
- a) caddy service on a golf course;
 - b) service as a babysitter, staying with and at the home of a younger child or children, with or without the presence of such child's or children's parents or guardians;
 - c) casual employment consisting of yard and household chores in and about a residence or the premises of a non-profit, non-commercial organization, not involving the use of power-driven machinery.
6. The Labor Law of the State of New York requires that a minor 16 or 17 years of age:
- a) shall not be employed in any trade, business or service when attendance in school is required or in violation of the employment certification provisions of the State Education Law;
 - b) shall obtain working papers for commercial employment, except for occupations specifically noted in paragraph 5 above;
 - c) may operate power-driven machinery in connection with employment noted in paragraph 5 (c) above, without obtaining working papers.
7. A minor 14 years of age or older who is employed on a regular basis or who operates a power-driven machine may be affected by the Workmen's Compensation Law of the State of New York. An employer planning to hire someone within these specifications should communicate with their insurance agent or broker.
8. When I have returned this signed form to Y.E.S., I will be registered with the service and will thereafter need only call the Y.E.S. office and describe my job requirements in order to request an employee.
9. Job applicants will contact me directly. It is the responsibility of the student and the employer to agree upon the hours, rate of pay, and work to be done. I am under no obligation to hire the first or any of the applicants from Y.E.S., nor is the applicant under any obligation to take the job. If I wish to rehire the same student, I may contact him or her directly without going through the Y.E.S. office.
10. Y.E.S. will continue to list the job for a reasonable amount of time. In order to help keep the Y.E.S. files up to date, I will let Y.E.S. know when the job no longer needs to be listed (position filled, cancelled, etc.). I will also let Y.E.S. know whether the job was filled by a Y.E.S. student and whether or not the work was satisfactory.

SIGNATURE _____

DATE _____