

APPLICATION FOR HOSTING 4-H QUALIFYING CLINICS

Please complete and return to your District Horse Council at least 6 weeks prior to scheduled events

County: _____

Contact Name: _____

Address: _____

City: _____ State: _____ Zip: _____

Day Phone: _____ E-mail Address: _____

Proposed Clinic Date: _____ Alternate Date(s): _____

Proposed Clinic Location: _____

Disciplines Covered at Clinic (maximum of 2)

Western Hunter Saddleseat Dressage Driving Gymkhana Other

Does your facility have an outdoor riding arena?	YES	NO	If yes, how many?
Indoor arena?	YES	NO	
Adequate parking for trailers?	YES	NO	
Stalls for participants?	YES	NO	
Appropriate footing?	YES	NO	
Appropriate fencing?	YES	NO	
Safe warm-up area?	YES	NO	
Restrooms?	YES	NO	
Accessible water for horses	YES	NO	
Quick/easy access for rescue personnel	YES	NO	

Who will be your clinician(s)? Please list name, title some background information (qualifications, certifications, specialty, ratings, location, etc.)

- A. _____
- B. _____
- C. _____
- D. _____

Maximum number of participants in this clinic? _____

Minimum number of participants required to host this clinic? _____

What is your volunteer source to manage this clinic? _____

Attach a tentative agenda for your clinic and include the fees that you plan to charge participants.

Following are the minimum requirements that must be met to be considered to host a clinic:

1. The clinic must focus on at least one or no more than two of the following disciplines: Western, Hunter, Saddleseat, Dressage, Gymkhana, and Driving.
2. The clinic must provide the opportunity for each rider to ride for at least one hour with the clinician for each discipline.
3. The clinic **MAY** include a showmanship and/or trail component in which all youth may participate.
4. The clinic must include an opportunity for 4-H members to have their horses officially measured.
5. The clinic must provide the opportunity to practice those skills required to compete successfully in their respective division at the state 4-H horse show. For example, a gymkhana clinic must give the riders the opportunity to run a barrel pattern, a pole bending pattern, and a keyhole pattern. Likewise, the hunter clinic must give riders the opportunity to ride on the flat at the walk, trot, and canter as well as the opportunity to ride over fences.
6. The clinic must provide feedback to each participant through the clinician on the following (Suggested form available on website):
 - Tack
 - Attire
 - Riding ability (including equitation)
 - Suitability of horse to rider – In the event that a rider/horse combination is deemed unsafe or unprepared to participate in the state 4-H Horse Show, the clinician must convey this to the participant and provide written and signed documentation to the clinic host. This information must then be given to that participant's county 4-H Agent to share with their local selection committee prior to submitting State 4-H Horse Show entries.
7. Clinics **MUST** send a completed list District Qualifying Youth Information Sheet electronically to Leona Ransdell (leonar@vt.edu) within two (2) weeks following the clinic or show. ***If this form is not received youth are not qualified!***
8. Clinics must follow all VCE and VA 4-H Horse Program policies.
9. Clinics must have signed equine waivers from all participants, clinicians, and helpers (adults and youth). Clinics must also have completed health forms for all participants
10. Clinic Information forms will be posted on the website. These forms must be completed and **forwarded to your district horse council for clinic approval at least six weeks prior to clinic date** (if possible). Approved clinic information will be sent to the State 4-H Calendar **by the district horse council.**