

# Legal Personnel of South Central Wisconsin

www.lpscw.org

## MANDATUM

May 2014  
Vol. XLIX, No. 8



### President's Message



Dear members:

With the arrival of spring and new beginnings, which may or may not include warmer weather, join us this month as we install our new executive committee and recognize our scholarship recipient and member of the year.

It has been my sincere pleasure to serve as your president. I must thank the many individual and collaborative member efforts this past year that helped to ensure our association remains current, relevant, and a desirable experience for all, no matter how you participate as a member. This is truly a talented and giving group of professionals and it is an honor to be amidst you.

I am excited at the chance to see many of you at the WALP annual meeting this month in Pewaukee, and then again this fall when our chapter hosts the WALP fall meeting in Janesville.

Again, thank you for everything you have done for me and for LPSCW.

Sonja M. Schade  
LPSCW President, 2013-2014



**Like us on Facebook!**

Find our page on Facebook under  
Legal Personnel of South Central Wisconsin  
and share with us!

# You're Invited!

Annual Member Recognition, Officer  
Installation and Awards Evening

Wednesday, May 14th

Invitation attached to this issue of *Mandatum*

## In This Issue

- 1 *President's Message*
- 1 *Annual Member Recognition, Officer Installation and Awards Evening Notice*
- 2 *Legal Trivia*
- 2 *2013-14 Officers*
- 2 *2013-14 Committees*
- 2 *Thanks from Carol Mays*
- 3 *2013-14 LPSCW Program Dates*
- 3 *Important Dates*
- 3 *Minutes – April 9, 2014*
- 4 *Legal Trivia Answers*
- 4 *NALS Mission*
- 4-5 *NALS Code of Ethics*

## Legal Trivia

**Q1:** What are the two categories in which a bankrupt's debts are classified?



**Q2:** What does the Latin term res mean?

See Answers on Page 4

## 2013-2014 Officers

### President

**Sonja Schade**

schade\_sonja@yahoo.com

### President-Elect

**Karen Dempski, PLS**

kdempski@perkinscoie.com (wk)

### Secretary

**Phyllis A. DeGraff, PP, PLS**

(608) 755-8109 ext. 112 (wk)

pdegraff@nowlan.com

### Treasurer

**Theresa Doty**

(608) 283-6791 (wk)

tdoty@axley.com (wk)

### Marketing Director

**Deborah Dawson**

(608) 283-6701 (wk)

(608) 334-9191 (cell)

ddawson@axley.com (wk)

### Education Director

**Kim Starr**

(608) 257-2411 (wk)

(608) 233-1339

kimstarr@drakeandcompany.com

### Membership Director

**Hilary Williams**

(608) 258-4335 (wk)

hwilliams@foley.com (wk)

## 2013-2014 Committees

Bulletin/ <i>Mandatum</i> .....	Theresa M. Doty Anna Canty Sonja Schade
Certification .....	Kim Starr Mary Cuppy, PP, PLS
Employment .....	Cindy Frank, PLS
Fundraising .....	Karen Dempski, PLS
Legal Education.....	Kim Starr
Officer Installation and Awards Evening .....	Hilary Williams
Member Services .....	Michelle Tyms
Member of the Year .....	Hilary Williams Kim Starr Deborah Dawson
Nominations/Elections .....	Hilary Williams
Program .....	Kim Starr
Publicity .....	Deborah Dawson
Reservations .....	Michelle Tyms
Scholarship .....	Kim Starr Sonja Schade
Standing Rules/Bylaws.....	Sonja Schade Theresa Doty Anna Canty
Technology.....	Deborah Dawson



Just a note of *Thanks* for the well wishes while I was in the hospital. I'm doing better now, although I think it will be some time before I have full use of my right hand (crazy, I know; it was just a sliver.) Your kindness and thoughtfulness is greatly appreciated.

Carol Mays



## 2013-2014 LPSCW Program dates

05/14/14 *Officer Installation and Awards Evening*

**No meetings in June, July, or August 2014**

---



### 2014

- May 2-3**      **WALP Annual Meeting**  
Holiday Inn in Pewaukee  
Register by March 30<sup>th</sup>  
Registration form attached
- Sept. 19-20**      **WALP Fall Meeting**  
Holiday Inn Express in Janesville  
Hosted by LPSCW
- 

### **Legal Personnel of South Central Wisconsin Minutes – April 9, 2014 Benvenuto's, Fitchburg, WI**

The business meeting was called to order by President Sonja Schade at 6:54 p.m. Eleven members were present.

#### Officer and Committee Reports

President Elect, Karen Dempski: Karen distributed a sign-up sheet for the chapter's committees. If you are interested in volunteering, please send Karen an e-mail.

Secretary, Phyllis DeGraff: Minutes from March 12, 2014, meeting were published in the *Mandatum* and approved as printed.

Treasurer, Theresa Doty: The treasurer's report was presented and will be filed subject to financial review. An audit will need to be initiated after next month's meeting. Marlow Running did the audit last year.

Education: Kim Starr thanked Jennifer Frank and Karen Pederson for their assistance this year.

Membership: Hilary Williams presented a report and an updated roster. She thanked Michelle Tyms for her work on reservations and Cindy Frank for her work on the employment openings.

*Mandatum*: Deadline for the May edition is April 25, 2014.

Publicity: Anna Canty presented 15 proposed logos for the members' review. She will e-mail the logos to the membership and ask that members vote for their top three choices.

Technology: The chapter's website is working. Thank you to Theresa Doty and Deb Dawson for all their work in fixing the problem; and Amy Johnson for input and direction. Jennifer Frank has volunteered to update the website as needed.

Installation: Attorney Jeffrey Walker will be our installation officer. Invitations will be sent out in the near future.

#### Old Business

Fall WALP meeting: Karen Dempski presented a proposed schedule of events and speakers.

#### New Business

President Sonja led a discussion about WALP meetings and ideas to improve attendance. The WALP budget was also discussed with possible suggestions for funds to be used to make conferences free or a donation to the E-court at Madison College.

Volunteers are needed for the mock trials the weekend of May 8, 9, and 10, 2014. Locations will be the Supreme Court and the Dane County Courthouse.

In June members will try out the Bonfyre restaurant on Todd Drive as a possible location for future meetings.

The meeting adjourned at 7:47 p.m.

Respectfully submitted,

Phyllis DeGraff, Secretary

---



**Submission Deadline for the next issue is:  
August 25, 2014**

---

**NALS Wants Your Feedback!**

Thirty years ago, NALS had 17,516 members. Currently there are only 3,158 members. Every decade in between saw a loss of about 3,000 - 5,000 members. That's a huge loss! This year's Board of Directors know they have a lot to do to increase the number of members again and they are asking for everyone's help. The goal is to make NALS well known world-wide.

One thing they are doing is developing a Smart App and will put it on the NALS website (this app will be fully functioning by the time of the conference in Houston) where a person can go to get a variety of information, from courts throughout the United States, to process servers, books, and everything legal-related, plus a wide variety of other information. They also hope to reach people worldwide since there are a number of large firms with offices overseas. The thinking is that you may run into someone who needs help with another language, someone in Guam may have a question on how things work in the U.S. and to provide that service with just an app is the ultimate goal. It is hoped that the App would draw members in as wanting to be a part of the place with the answers, to be a part of NALS.

There was some discussion about including in the App some type of game to assist in learning. An example given was Legal DoJo that is currently available for free. This seems to be a popular learning tool that is in a game format. The cost was not disclosed, but the NALS Foundation will be paying the cost, so it is not coming out of the dues paid by NALS members.

Another change is that Young Legal Professionals has been renamed to New Legal Professionals to encompass everyone of all ages who are new to the legal profession, whether they are changing their career path, are stay-at-home moms who's kids are in school and re-enter the workforce, or are fresh out of school. Another change that has been made is that eNews no longer exists. It is now NALS News and Industry.

Another thing they want to do is redo the website to make it more user friendly. Again, if you have any suggestions let the Board know.

The Board consists of Karen McElroy, Tina Boone, Audrey Saxton, Mimi Mangrum, and Carl Morrison.

Carol Mays

---

**Legal Trivia Answers**

**Answers continued from Page 2**

**Q1:** What are the two categories in which a bankrupt's debts are classified?

**A1:** Secured and unsecured

**Q2:** What does the Latin term res mean?

**A2:** A thing: the subject matter



---

**NALS Mission**

NALS is dedicated to enhancing the competencies and contributions of members in the legal services profession. It accomplishes its mission and supports the public interest through:

- Continuing legal education and resource materials;
- Networking opportunities at the local, state, regional and national levels;
- Commitment to a Code of Ethics and professional standards;
- Professional certification programs and designations.

**NALS Code of Ethics**

Members of NALS are bound by the objectives of this association and the standards of conduct required of the legal profession.

Every member shall:

- Encourage respect for the law and the administration of justice;
- Observe rules governing privileged communications and confidential information;
- Promote and exemplify high standards of loyalty, cooperation, and courtesy;
- Perform all duties of the profession with integrity and competence; and
- Pursue a high order of professional attainment.

Integrity and high standards of conduct are fundamental to the success of our professional association. This Code is promulgated by the NALS and accepted by its members to accomplish these ends.

**Canon 1.** Members of this association shall maintain a high degree of competency and integrity through continuing education to better assist the legal profession in fulfilling its duty to provide quality legal services to the public.

**Canon 2.** Members of this association shall maintain a high standard of ethical conduct and shall contribute to the integrity of the association and the legal profession

**Canon 3.** Members of this association shall avoid a conflict of interest pertaining to a client matter.

**Canon 4.** Members of this association shall preserve and protect the confidences and privileged communications of a client.

**Canon 5.** Members of this association shall exercise care in using independent professional judgment and in determining the extent to which a client may be assisted without the presence of a lawyer and shall not act in matters involving professional legal judgment.

**Canon 6.** Members of this association shall not solicit legal business on behalf of a lawyer.

**Canon 7.** Members of this association, unless permitted by law, shall not perform paralegal functions except under the direct supervision of a lawyer and shall not advertise or contract with members of the general public for the performance of paralegal functions.

**Canon 8.** Members of this association, unless permitted by law, shall not perform any of the duties restricted to lawyers or do things which lawyers themselves may not do and shall assist in preventing the unauthorized practice of law.

**Canon 9.** Members of this association not licensed to practice law shall not engage in the practice of law as defined by statutes or court decisions.

**Canon 10.** Members of this association shall do all other things incidental, necessary, or expedient to enhance professional responsibility and participation in the administration of justice and public service in cooperation with the legal profession.

---

## *Mandatum*

**Editor:** Theresa M. Doty

**Content/Layout:** Anna Canty

**Contributing writers:** Sonja Schade, Hilary Williams, Phyllis DeGraff, Carol Mays

*Mandatum* is a publication of the Legal Personnel of South Central Wisconsin (LPSCW). The purpose of this publication is to provide legal education, reports of officers and committee chairs, registration information for national, state and local chapter meetings and other news of LPSCW which will benefit legal services industry employees.

If you have any questions or comments regarding *Mandatum*, or would like to submit an idea or article for future editions, please contact Theresa Doty at [tdoty@axley.com](mailto:tdoty@axley.com).

lpscw.org



engage  
inspire  
enhance  
promote

# Membership Application

Application Date: \_\_\_\_\_

Local Chapter Name: \_\_\_\_\_

Last Name \_\_\_\_\_ First Name \_\_\_\_\_

Home Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Employer: \_\_\_\_\_

Position Title: \_\_\_\_\_

Business Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Preferred Mailing Address:  Home  Business

Home Phone: \_\_\_\_\_

Business Phone: \_\_\_\_\_

Fax: \_\_\_\_\_

Date of Birth: \_\_\_\_\_

Would you like to receive monthly legal education via email?  
 Yes  No

Preferred Email Address: \_\_\_\_\_

### Your Specialty Area: (required)

- |   |                                      |
|---|--------------------------------------|
| <input type="radio"/> Law Office Management   | <input type="radio"/> Criminal       |
| <input type="radio"/> Business/Corporate      | <input type="radio"/> Bankruptcy     |
| <input type="radio"/> Probate/Estate Planning | <input type="radio"/> Taxation       |
| <input type="radio"/> Court Personnel         | <input type="radio"/> Administrative |
| <input type="radio"/> Litigation              | <input type="radio"/> Government     |
| <input type="radio"/> Family                  | <input type="radio"/> Real Estate    |
| <input type="radio"/> Other (specify): _____  |                                      |

### Years Worked in the Legal Profession:

- 0-1  2-5  6-10  11-15  16-19  Over 20

### Lawyers in Office:

- 0-1  2-5  6-10  11-20  21-49  Over 50

### Type of Legal Office:

- |  |                                     |
|--|-------------------------------------|
| <input type="radio"/> Law Office                 | <input type="radio"/> Self-employed |
| <input type="radio"/> Corporate Legal Department | <input type="radio"/> Court System  |
| <input type="radio"/> Government Services        | <input type="radio"/> Other         |

If you were sponsored by a current NALS member, please list below:

Sponsor's Name: \_\_\_\_\_

Sponsor's Member Number: \_\_\_\_\_

### Membership Category

- \$197 International Membership (US Currency Only)  
 \$165 New Member Dues  
 \$75 Associate Member (educators, judges, attorneys)  
 \$29 Student Member (minimum 9 credit hours required)

Total Due \$ \_\_\_\_\_

### Payment Method

Payment must accompany application. There will be a \$20 charge for returned checks. Make checks payable to NALS.

- Check One:  Check or Money Order  Visa  
 MasterCard  Discover

Credit Card Number:

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

Expiration Date: Month \_\_\_\_\_ Year \_\_\_\_\_

Security Code: \_\_\_\_\_

Signature (credit card registrants only)

### Return This Form and Payment to:

NALS...the association for legal professionals  
8159 East 41st Street  
Tulsa, OK 74145  
or Fax To: (918) 582-5907

### Questions?

Call (918) 582-5188 and ask for the member services department.

I agree to be bound by the *Code of Ethics and Professional Responsibility* and the bylaws/standing rules as adopted by NALS.  
(Visit [www.nals.org/aboutnals](http://www.nals.org/aboutnals) for details.)

Applicant's Signature

**Membership is nontransferable.**

**Please send a copy of this application to your local membership chair.**