

**BUDGET WORK SESSION MEETING MINUTES  
BOARD OF ALDERMEN  
DECEMBER 4, 2013; 3:00 P.M.  
CITY OF LAURIE, MISSOURI**

Mayor Herb Keck called the meeting to order at 3:00 p.m.

Present at the meeting were Mayor Herb Keck, Alderman Allen Kimberling, Alderman Greg Lux, Alderman Karen Dobbins, and Alderman Valerie Ites.

Others present were City Clerk Olive Wood, Public Works Director Ed Young, and Police Chief Mark Black.

Mayor Keck stated he had reviewed the 2014 budget with staff and asked City Clerk Olive Wood to review the proposed draft.

The following information was provided:

December 2, 2013

To: Mayor & Board of Aldermen  
From: Olive Wood, City Clerk and Ed Young, Director of Public Works  
Re: 2014 Budget

- Sales Tax projected is the same as 2013
- Franchise Tax has been increased to reflect Summit Natural Gas
- Interest income has been reduced to reflect 2013's revenues
- Income for court fines, merchant license, permits, have all been reduced to reflect 2013 numbers
- MV tax revenues have been increased based on 2013 figures
- No raises have been included for any employee or department
- Police Department has kept overtime to a minimum by using reserves; this has cut PD wages by approximately \$5,000 and eliminated \$1,000 from fitness.
- Funds include Mayor & Board pay
- Health insurance includes a 11.48% increase; 2% for dental; and no increase in life and vision
- General Fund departments have adjusted expenditures based on this years expenditures
- Property insurance for new building is unknown at this time
- Missouri Workers Compensation and Second Injury fund includes a 3% increase
- Only small increase has been included on utilities on new building
- 2014 will be the final payment on the transportation bond; principal and interest \$141,750
- Water Bond payment with principal and interest is \$58,682
- Sewer Bond – UMB principal and interest payment - \$48,456.00
- Sewer Bond – 2013 Refinancing principal and interest payment - \$127,685

- Sewer NID Bond – principal and interest payment - \$5,265
- Water and Sewer expenditures do not include Ordinances requiring city to transfer \$28,000 for water and \$31,000 for sewer to the capital reserve funds, this is not reflected in budget
- \$12,780 is also transferred in the Replacement and Extension transfer
- \$25,000 is budgeted for tank deferred maintenance
- Project water and sewer income reflects a 3% rate increase
- Water and Sewer Bond requirements requires the city to collect revenues at the rate of 110% of expenses

Capital Expense Considerations and Requests:

- Build and surface a drive into city hall estimated at \$93,000.
- Sickle mower for mowing street right of ways \$5,000.
- Add two lift station SCADA units estimated at \$25,000
- Add one fire hydrant estimated at \$3,000
- Add one flush hydrant per year at \$3,000
- Purchase a new trailer for hauling mowers, current trailer has suspension problems
- Sewer computer replacement
- Street repairs to Missouri Blvd, Dogwood Lane, Bluebird Lane estimated at \$66,000

The board was given an overview of the budget with questions and answers.

- Need to amend personnel policy to repeal the fitness portion.
- New building costs are not all known at budget time and will need to adjusted throughout the year.
- Sign was purchased as part of the cost of the building, but a new road needs to be built to access city hall.
- Sign has already been purchased and waiting
- Public Works Director reviewed the water and sewer funds, explaining that expenses for the two departments are put into the rate program, then the program determines the revenues that are needed to comply with the Bond restrictions, and the city ordinances requiring the city to put aside \$31,000 in sewer capital and \$28,000 in water capital each year. It was determined that a 3% increase would be needed, and it was estimated that the city still needs an additional 10% to comply with the Bond Agreement.
- The Board concurred that a 2014 Budget Ordinance be drafted and placed on the December 2013 regular board meeting for approval.
- The Board concurred that Ordinances be drafted for the 3% water and sewer rate increase. Historically the Board has started the new rates with the April 1<sup>st</sup> billing.

Mayor Keck concluded the meeting by asking the Board to consider moving the ballpark to where the soccer field in the fairgrounds; keeping all activities in one location; making it more visible to all the public; and would help reduce maintenance and utility expense.

Meeting adjourned.

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Herb Keck, Mayor

**ATTEST:**

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Olive Wood, City Clerk