



## Johnson County Ambulance District New Applicant for Employment Requirements

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Warrensburg, MO 64093

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All applications must submit the following in order to be considered for employment with the Johnson County Ambulance District (JCAD)

1. Fill out the application in full. Applications must be completed even if a resume is submitted.
2. Three letters of recommendation from a professional reference.
3. A legible copy of the following:
  - a. Missouri EMT or Paramedic License
  - b. Certification cards: CPR, ACLS, PHTLS, PALS, AMLS, other
4. Copies of any pertinent certificates of completion or special training.

JCAD will review all employment applications, resumes, and responses to verify individuals possess the basic qualifications for the job.

JCAD shall require all selected applicants for employment consideration to undergo job related aptitude and ability testing in order to verify basic job related competence and to assist in the select of the most qualified applicants.

*Any offer of employment by JCAD shall be contingent on a negative drug screen, criminal background check, driver record check, and fit-for-duty physical exam.*

*Criminal background checks and driving record checks are obtained from Missouri Criminal Records, LLC and the State of Missouri Caregiver Background Screening.*

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Employment Nondiscrimination: Johnson County Ambulance District (JCAD) will provide equal employment opportunity without regard to race, color, sex, age, disability, religion, national origin, marital status, sexual orientation, ancestry, political belief or activity, or status as a veteran.

At Will Employment: All employment and compensation with JCAD is "at will" which means that your employment can be terminated with or without cause, and with or without notice, at any time, at the option of either JCAD or yourself, except as otherwise provided by law.

Drug Free Workplace and Drug Testing: It is the policy of JCAD to ensure a drug and alcohol free workplace. JCAD requires all job applicants offered positions to submit to a drug test and will use a refusal to submit to a drug test or a positive confirmation drug test as a basis for refusal to hire the job applicant.