

**IVY RIDGE NEIGHBORHOOD ASSOCIATION
MINUTES FOR EXECUTIVE BOARD MEETING**

Location: Marv Brigg's House

Date/Time: March 2, 2018 @ 2:30 pm

ATTENDEES

1. Scott O'Brien(P)	2. Marv Briggs (VP,G)	3. Mary Allen (C)
4. Rich McClave (M)	4. Scott Sells (Homelink)	

1. Call to Order

2. Appeals/Guests

There were no appeals to address.

3. Approval of previous month's minutes

Minutes from Jan.3, Feb.7, Feb 24 were approved and can be published. Waiting for minutes from Jan 31 meeting. Will check with Melissa for these.

4. Financial reports

Scott Sells distributed balance sheet as of Feb. 28, 2018. Balance in account is \$18,346.62.

Sells also distributed income/expense statement for Feb. as well as vendor check registry and past due homeowner balances (\$1249.38)

5. Old Business

- a. **Retention Pond status**-Work cannot continue because of rain this past month. The work that has been done so far seems to be working for the pond to drain. Arbor has requested partial payment for work completed so far. The board agreed on his invoice for \$3500.
- b. **Southland Lawn Maintenance's automatic payment (has it been transferred?)**-Yes the payment shows up on the income and expense statement from Homelink.
- c. **Violations and new fine structure**- Scott Sells provided us copies of the violation letters that will be used. The Board was able to make a few edits and approved the letters. The first letter is a friendly reminder. The second letter is a notice of violation and homeowner has 10 days to correct the violation or communicate with Homelink to request a hearing. Failure to correct the violation in 10 days or failure to respond to this letters in 10 days will waive homeowners right to appeal and fines will commence at the rate of \$50 per biweekly inspection that the violation continues or self-help action can be taken.

d. **Wood Fence communication**-In Homelink's first walk thru many homeowners were cited for wood fence violations. Both Homelink and Board members were contacted regarding these citations. Since there has never been wood fence standards in Ivy Ridge the Board felt it was necessary to take a look at the fences in question and formulate a wood fence standard. The new wood fence standard was emailed to all homeowners on March 3-4. The Board agreed to compromise on existing fences by allowing homeowners cited 6 months to remediate and repair existing wood fences.

6. New Business

Kleber's water issue communication to the Board (Feb 23 email)

Scott Sells visited the Kleber home after the board meeting on Feb. 24 and saw first-hand the issue as it was raining hard that day. Scott was able to address the issue with them and the Klebers have to determine where the pins at the back of their lot are located and to take remedial steps suggested. We are on hold about this awaiting a response from the Klebers.

7. Executive Session

Past due collections- Discussion about past due amounts and information was presented regarding further action by the Board.

8. Next Meeting and adjournment- April 4, 2018 at Mary Allen's home at 2:30 PM

MINUTES APPROVED: _____

President _____

Secretary _____