

**REGULAR MEETING  
TOWN BOARD  
TOWN OF STEPHENTOWN  
JANUARY 16, 2017**

The Regular meeting of the Town Board, Town of Stephentown was called to order by *William Jennings, Councilman* at **7:01 PM** at the Town Hall.

**MEMBERS PRESENT:**

<i>( ) Supervisor Lawrence Eckhardt</i>	<i>( X ) High. Superin. Alden Goodermote</i>
<i>( X ) Councilman Chris Demick</i>	<i>( X ) Assessor, Jennifer Van Deusen</i>
<i>( X ) Councilman William Jennings</i>	
<i>( X ) Councilman Philip Roder</i>	
<i>( X ) Councilman Gerald Robinson</i>	
<i>( X ) Town Clerk Stephanie Wagar</i>	

A quorum  was  wasn't established.

5 from the Public were present

**AUDIT OF CLAIMS ADDITION:**

To the December 28<sup>th</sup>, 2016 Reconciliation Meeting:

Voucher # 384-16 to the Association of Towns in the amount of \$800.00 from account line A1920.4 making the **General Account total \$13,997.73** and the **Total Paid out \$26,218.73** for 2016's Reconciliation Meeting.

**AUDIT OF CLAIMS:**

- Claim #1-17 through #16-17 in the amount of **\$9,624.22** from the **General Account**
- Claim #1-17 through #17-17 in the amount of **\$16,444.56** from the **Highway Account**
- For a **Total of \$26,068.78** were audited and approved by the Town Board.

**MOTION BY: JENNINGS** **SECONDED BY: ROBINSON**

**VOTES OF: 4 AYE 0 NAY**

Minutes of the **DECEMBER 19, 2016 Regular Meeting** were approved by the Town Board as written.

**MOTION BY: RODER** **SECONDED BY: ROBINSON**

**VOTES OF: 3 AYE 0 NAY ABSTAINED ( DEMICK )**

Minutes of the **DECEMBER 28, 2016 Reconciliation Meeting** were approved by the Town Board as written.

**MOTION BY: DEMICK** **SECONDED BY: ROBINSON**

**VOTES OF: 3 AYE 0 NAY ABSTAINED ( RODER )**

Minutes of the **DECEMBER 28, 2016 Organizational Meeting** were approved by the Town Board as written.

**MOTION BY: DEMICK** **SECONDED BY: ROBINSON**

**VOTES OF: 3 AYE 0 NAY ABSTAINED ( RODER )**

**TOWN CLERKS REPORT:** The Town Clerk turned over the sum of **\$407.36** to the Supervisor for the month of **DECEMBER 2016**.

**JUSTICE COURT REPORT:** The distribution from the office of the State Comptroller, Justice Court Fund to the Town of Stephentown for the month of **DECEMBER 2016** was **\$3,354.00**.

**TRANSFER STATION REPORT:** The Transfer Station deposited a total of **\$5,861.00** for the month of **DECEMBER 2016**.

Bags: <b>\$4,575.00</b>	C&D: <b>\$958.00</b>	Metal: <b>\$29.00</b>	Tires: <b>\$4.00</b>
Stickers: <b>\$150.00</b>	Appl.: <b>\$55.00</b>	Propane Tanks: <b>\$0</b>	Electronics: <b>\$90.00</b>

*B. Jennings:* revenue came in for the Transfer Station a little under budget about \$600, total revenue was around \$79,400.00.

**ACCOUNT TOTALS:**

**GENERAL \$117,104.49**

**GENERAL RESERVE FUND \$250,423.34**

**BEACON ESCROW \$ 885.19**

**HIGHWAY \$357,422.82**

**HIGHWAY RESERVE FUND \$298,157.94**

**BEACON ESCROW FOR PLANT (BOND) \$5,000 & \$70,000.**

**RESOLUTION #1 – 2017**

**TRANSFER OF FUNDS WITHIN ACCOUNTS**

**WHEREAS:** the Town Board authorizes the Town Supervisor to transfer within accounts to balance and close the books for 2016 and,

**WHEREAS:** the Town Board requested that the Supervisor submit an itemized report, now therefore be it,

**RESOLVED:** that the Town Supervisor, has submitted an itemized report of all fund transfers, and be it further,

**RESOLVED:** that the list is attached to these Town Board Minutes.

**TABLED FOR FURTHER REVIEW – NO ACTION TAKEN AT THIS TIME. BOARD JUST RECEIVED REPORT FROM BOOKKEEPER TODAY WOULD LIKE MORE TIME TO REVIEW.**

**MEETING OPEN TO PUBLIC COMMENT:**

*B. Jennings:* will open it to the public for any Town issues

*J. Van Deusen:* received a call from the State paperwork filed to become Acting Assessor has been approved.

*B. Jennings:* Congratulations! That is great news!

*J. Van Deusen:* still have more work to do, but is was approved.

**REPORT FROM THE TOWN BOARD:**

*C. Demick:* called Lynne (dog control officer) regarding Dog Control issues, will be meeting with her on January 30<sup>th</sup>, at 6:30pm may need someone to attend if Larry can't make it, we may also need legal counsel.

*B. Jennings:* a Special Meeting?

*C. Demick:* no think it will just be a small meeting to follow up with the current dog issue, would like one member to be there.

*B. Jennings:* follow up with Larry to see if he can make it if not one of us will attend, if three attend it needs to be a public meeting. PJ anything to follow up on your end?

*P. Roder:* Next Monday the Comprehensive Planning Meeting will be held here in the conference room at 7:00pm, open to public but not formal for comment.

*B. Jennings:* nothing else we officially have to do tonight, held the organizational meeting in December.

*P. Roder:* How did the Budget fall? Did we come in under everything?

*B. Jennings:* Just got the stuff tonight, Looks like we were over by 95-96k

*S. Wagar:* the truck payment was a transfer I believe around 118k that's why it looks like that.

*B. Jennings:* Okay, if we look at the expenditures it looks like we were over by 95-96k but it includes the transfer of the truck payment for 118k, we have passed a resolution to take care of that, on the revenue side looks like we

budgeted for 745k and looks like we brought in 784k so about 40k more in revenue than planned. Looks like we ended in a positive way, but we did take money from the reserve to pay for the truck.

*P. Roder:* wasn't the truck pulled out of machinery?

*S. Wagar:* no, that was the Gradall, the truck was 118k and the Gradall was 154k, the Gradall is being paid in payments.

*B. Jennings:* mortgage tax budgeted for 40k came in at \$54,740.00, last few years mortgage tax went down this year it went up. Justice brought in over 37k, more than twice than what we budgeted for first time it's happened since on board. The amount of ticketing through town this year has increased Thursday nights during court Grange Hall is packed with cars. Everything else was about where we budgeted. Sales tax budgeted for 310k received \$305,674.50 that is an estimate every year, never know what it's going to be. Town Clerk had a little more budgeted for \$1,200 brought in almost \$2,800, she had more service this year as well.

*P. Roder:* was that due to the credit card machine?

*S. Wagar:* no, I take in all the money for the building permits. I brought in about 17k for DEC that all goes to the state, this year my office brought in about 27k.

*B. Jennings:* we were down on the land fill fees budgeted for 80k and brought in \$78,583.00, Maureen's numbers are always a little different from mine because I count it from when it actually comes in at the transfer station, she counts it when it actually goes to the bank so there is always some revenue from the month before that I see before she sees, if Agnes makes a deposit from December in January, Maureen considers it January's revenue instead of December's revenue so my records show around \$79, 500 and her records show around 78,500. Think it's taken a few years to get the budget straightened out but it looks a lot better than what it has looked like in the past.

#### **MOTION TO ADJOURN AT 7:37 PM**

**MOTION BY:** RODER

**SECONDED BY:** DEMICK

**VOTES OF:** 4 AYE

0 NAY

**\*\*A Workshop Meeting** is held every second Monday of every month at **7:00PM** at the Town Hall.

**\*\*The next Regular Meeting** of the Town Board, Town of Stephentown will be held on **Monday, February 20<sup>th</sup>, 2017** at **7:00 PM** at the Town Hall.

*Stephanie M. Wagar*

**Town Clerk**